



Working Parent Back to School Checklist

90 to 60 days:

- Enroll child/update registration
- Update any address or info changes
- Check immunization records/physical. Make Dr. appt.
- Research childcare programs/interview sitters
- Put in preferred teach requests
- School visit if needed/meet staff

30 days:

- Get school supply list
- Enroll child(ren) in Before/After care programs
- Finalize childcare/sitter
- Begin shopping for school clothing/uniforms
- Arrange transportation (carpool, school bus, etc.)

15 days:

- Purchase school supplies
- Complete shopping for school clothing/uniforms
- Outline and discuss school year goals with child(ren)

5 days:

- Prepare for first day of school
- Secure class schedule
- Do a practice run of route to school
- Email introduction to teacher(s)
- Begin nighttime schedule

- Complete paperwork

Evening Before 1st Day

- Pack school lunches
- Pick out clothing/shoes for 1st day
- Adjust backpack
- Pack up all school supplies for transport
- Last minute preparation
- Write a short letter to your child that they can read on their 1st day (put it in their lunch or backpack as a surprise)

NOTES:

IMPORTANT NUMBERS:
